



PRE-DOCTORAL CAREER ADVISORY PROGRAM



MEMBER OF BASQUE RESEARCH & TECHNOLOGY ALLIANCE

14/10/21



Objective

Pre-doctoral Career Advisory program

Embedded in nanoGUNE's general

OBJECTIVE for PhD students:

- Achieve the best possible **record in research + develop science & industry soft skills.**
- Foster a reflection about their activities at midpoint of their research work, (Mid-term program: months 15 and 20 of PhD period).
- nanoPeople tasks.
- Involved:
 - PhD student
 - Career Advisor(s)
 - Discussion Partners: Senior Scientists or Fellows at nanoGUNE.

The screenshot shows the nanoGUNE nanoPeople portal. At the top, there's a header with the nanoGUNE logo and navigation links: nanoGUNE, Research, TechTransfer, and Tra. A user profile dropdown for 'uagirrezabala' is open, showing options like nanoPeople, Processes, My tasks (highlighted with a yellow circle), Suggestions mailbox, Internal news, My bulletin board, and Log out. Below the header, the main content area is titled 'HOME » NANOPEOPLE' and includes a search bar. A section labeled 'PROCESSES' with a dropdown arrow contains a grid of 13 colored boxes, each representing a different area: CORPORATE STRATEGY, FINANCE, PEOPLE, RESEARCH, TECHNOLOGICAL SURVEILLANCE, PROJECTS, TECHTRANSFER, EXTERNAL SERVICES, OUTREACH, RESEARCH FACILITIES, BUILDING, SAFETY & IT, and PURCHASES. Each box has a '+' icon. Below this, there are three sections: 'MY RECENTLY READ' (listing Post-doctoral career advisory program, Pre-doctoral career advisory program, Tasks, and Corporate identity Manual, templates and logos), 'MOST RECENTLY READ' (listing My calendar, Personnel in nanoGUNE, Timetable, and Holidays and absence from work), and 'MY TASKS' (with a 'Tasks' button highlighted by a yellow circle).



Program steps & forms

| Pre-doctoral Career Advisory program

Mid-term program

01. Interested in mid-term program?

(step 02.)

03. Notification of their PhD student's interest in mid-term program

04. Plan **mid-term program**



Ph.D. Students Career Advisor(s) nanoGUNE's administration




CIC
nanogUNE

MEMBER OF BASQUE RESEARCH & TECHNOLOGY ALLIANCE

PRE-DOCTORAL CAREER ADVISORY PROGRAM | 14/10/21

Pre-doctoral Career Advisory program

04. Plan mid-term program

 04. Plan mid-term program

Submission Date

Deadline

Duration

13/10/2021

13/10/2023

730 Days

Description

Upload the documents: 1. Short report (4-pages max.) summarizing their research project, first results and outlook; 2. updated CV; 3. name discussion partners (2 Seniors or Fellows). Change the status to completed once the mid-term program is finished.

Source

Project: Career Advisory Program_CIC01_predoc_chen_berger

Status

% Completed

Completion Date

Completed

100.00

13/10/2021

Status Change Comments

Comments

OTHER INFORMATION

Short report

Short report (4-pages maximum) summarizing the research project, including first results and outlook

Attach

Updated CV

Updated CV

Attach

One-to-one conversation

Name and surname of first discussion partner *

300 characters left.

Research Group of first discussion partner *

300 characters left.

Date of first discussion *

Name and surname of second discussion partner *

300 characters left.

Research Group of second discussion partner *

300 characters left.

Date of second discussion *

Upload the completed and signed Mid-term discussion confirmation form *

Attach

Mid-term talk

Mid-term talk title *

300 characters left.

Mid-term talk date *

Mid-term talk abstract

Attach

| Pre-doctoral Career Advisory program

Mid-term program

01. Interested in mid-term program?

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04. Plan **mid-term program**

(step 05.)

06. Notification of Mid-term program completion



2nd phase Career Advisory Program

07. Participation decision and filling of the **Individual Professional Development Form**

Ph.D. Students Career Advisor(s) nanoGUNE's administration

Pre-doctoral Career Advisory program

07. Participation decision and filling of the Individual Professional Development Form

07.Participation decision and the individual professional development form		
Submission Date	Deadline	Duration
13/10/2021	13/10/2025	1,461 Days
Description If you want to participate, fill out the form and change the status of the task to completed. If you do not want to participate, change the status of the task to rejected (at 0%).		
Source Project: Career Advisory Program_CIC01_predoc_chen_berger		
Status	% Completed	Completion Date
Completed	100.00	13/10/2021
Status Change Comments		
Comments		
OTHER INFORMATION		
PERSONAL DATA		
Name:		
Group:		
Position:		
Career Advisor:		
DESCRIBE YOUR CAPABILITIES		
What do you think you are good at?		
PROFESSIONAL DEVELOPMENT EXPECTATIONS		
What is your next professional objective if you have one?		
How to maintain your capabilities?		
Is the objective precise enough? Would anyone understand it?		
How much? How do I know if it is complete?		
Do I have the resources to carry it out?		
Why? How important is it to me?		
What is the deadline? Is it possible to meet the date?		
Which are your best skills to achieve the objective?		
What aspects might help you in the achievement of the objective?		
Which skills do you have to improve to achieve the objective?		
What aspects might make it difficult to achieve the objective?		

| Pre-doctoral Career Advisory program

Mid-term program

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04. Plan **mid-term program**

(step 05.)

06. Notification of Mid-term program completion



2nd phase Career Advisory Program

07. Participation decision and filling of the **Individual Professional Development Form**

08. Individual Professional Development Form Acknowledgement

09. Propose an initial meeting

10. Meeting to define professional expectations and to establish a **support plan**

Ph.D. Students Career Advisor(s) nanoGUNE's administration

Pre-doctoral Career Advisory program

10. Meeting to define professional expectations and to establish support plan

10.Meeting to define professional expectations and to establish support plan

Submission Date

Deadline

Duration

13/10/2021

13/10/2025

1,461 Days

Description

Fill out the professional expectations and support plan below that your Career Advisor and you agreed on in the meeting. Then change the status of the task to completed.

Source

Project: Career Advisory Program_CIC01_predoc_chen_berger

Status

% Completed

Completion Date

Pending

0.00

Comments

OTHER INFORMATION

PROFESSIONAL EXPECTATION SUPPORT PLAN

Meeting date:

PROFESSIONAL EXPECTATION SUPPORT PLAN

1

Action:

8000 characters left.

Description:

8000 characters left.

Responsible:

8000 characters left.

Completion deadline for actions:

Expected outcome:

8000 characters left.

| Pre-doctoral Career Advisory program

Mid-term program

01. Interested in mid-term program?

(step 02.)

03. Notification of their PhD student's interest in mid-term program

04. Plan **mid-term program**

(step 05.)

06. Notification of Mid-term program completion



2nd phase Career Advisory Program

07. Participation decision and filling of the **Individual Professional Development Form**

08. Individual Professional Development Form Acknowledgement

09. Propose an initial meeting

10. Meeting to define professional expectations and to establish a **support plan**

11. Confirmation of **support plan**

12. Propose a feedback meeting

13. Professional development feedback meeting + update **support plan**

Ph.D. Students Career Advisor(s) nanoGUNE's administration

Pre-doctoral Career Advisory program

3. Professional development feedback meeting + update support plan

13. Professional development feedback meeting + update support plan

Submission Date

Deadline

Duration

13/10/2021

13/10/2025

1,461 Days

Description

Fill out the support plan information below that your Career Advisor and you agreed on in the meeting. Then change the status of the task to completed.

Source

Project: Career Advisory Program_CIC01_predoc_chen_berger

Status

% Completed

Completion Date

Completed

100.00

13/10/2021

Status Change Comments

Comments

OTHER INFORMATION

SUPPORT PLAN FEEDBACK

Meeting date:

SUPPORT PLAN FEEDBACK

Action:

8000 characters left.

Status:

Fulfillment (%)

Comments:

8000 characters left.

| Pre-doctoral Career Advisory program

Mid-term program

01. Interested in mid-term program?

(step 02.)

03. Notification of their PhD student's interest in mid-term program

04. Plan **mid-term program**

(step 05.)

06. Notification of Mid-term program completion



Ph.D. Students Career Advisor(s) nanoGUNE's administration

2nd phase Career Advisory Program

07. Participation decision and filling of the **Individual Professional Development Form**

08. Individual Professional Development Form Acknowledgement

09. Propose an initial meeting

10. Meeting to define professional expectations and to establish a **support plan**

11. Confirmation of **support plan**

12. Propose a feedback meeting

13. Professional development feedback meeting + update **support plan**

14. Confirmation of updated **support plan**

15. Do you want to continue the program?

16. Did your expectations change?

Pre-doctoral Career Advisory program

PROGRAM

The screenshot shows the nanoGUNE website interface. At the top, there is a header with the nanoGUNE logo (CIC nanogUNE, MEMBER OF BASQUE RESEARCH & TECHNOLOGY ALLIANCE) and a navigation menu with links: nanoGUNE, Research, TechTransfer, Training, and Society. A user profile 'uagirrezabala' is visible in the top right. Below the header, a breadcrumb trail reads: HOME » NANOPEOPLE » PEOPLE » PRE-DOCTORAL RESEARCHERS. A search bar is present. On the left, a 'PROCESSES' sidebar is expanded, showing a list of categories: CORPORATE STRATEGY, FINANCE, and PEOPLE. The 'PEOPLE' category is selected, showing a list of sub-items: Calendar and timetable, Employees, Gender Equality, Health, taxation, and administrative procedures, Library, Life in San Sebastián, Pre-doctoral Researchers (highlighted), Post-doctoral Researchers, Recruitment, Training, and Travel and reimbursements. The main content area is titled 'PRE-DOCTORAL RESEARCHERS' and contains a mission statement: 'The mission of nanoGUNE's PhD committee is to support and assist nanoGUNE's PhD students during their career at nanoGUNE.' Below this, a list of links is shown: Pre-doctoral career advisory program (highlighted), Ph.D Committee, and Ph.D Program. A large image of the nanoGUNE Ph.D Committee logo is also displayed.

HOME » NANOPEOPLE » PEOPLE » PRE-DOCTORAL RESEARCHERS

Search

Search

PROCESSES ▼

CORPORATE STRATEGY +

FINANCE +

PEOPLE -

- Calendar and timetable
- Employees
- Gender Equality
- Health, taxation, and administrative procedures
- Library
- Life in San Sebastián
- Pre-doctoral Researchers**
- Post-doctoral Researchers
- Recruitment
- Training
- Travel and reimbursements

PRE-DOCTORAL RESEARCHERS

The mission of nanoGUNE's PhD committee is to support and assist nanoGUNE's PhD students during their career at nanoGUNE.

- [Pre-doctoral career advisory program](#)
- [Ph.D Committee](#)
- [Ph.D Program](#)

nanoGUNE Ph.D Committee

An abstract geometric pattern in the bottom-left corner of the slide. It consists of a cluster of small squares of varying shades of blue, some of which are connected by thin white lines to form a network. Several small circles, in shades of orange, yellow, and cyan, are also part of this network. The pattern fades out towards the right.

Registration profiles

| Pre-doctoral Career Advisory program

REGISTRATION PROFILE

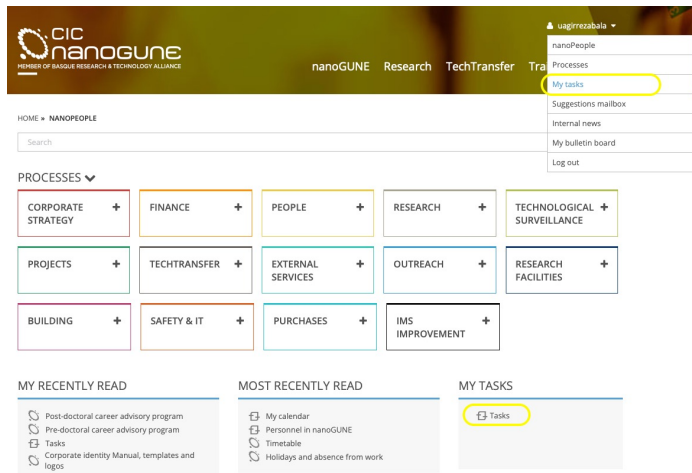
- Mid-term program **finished**:
 - Mid-term program finished by July 2021 → activate agenda from step 7 / **2nd phase Career Advisory Program**
- Mid-term program **not finished**:
 - First registration date to PhD program:
 - > 13 months ago → activate **full agenda**
 - < 13 months ago → **not activate any agenda yet**
 - That decided not to accomplish the mid-term program → activate **full agenda**



Pre-doctoral Career Advisory program

ACTIVATION OF THE PROGRAM

- The **week of October 18:**
 - **1st task: Interested in mid-term program?**
 - **1st task: 07. Participation decision and filling of the Individual Professional Development Form**
 - **No tasks yet**
- nanoPeople task:
 - Mid-term program **finished:**
 - Mid-term program finished < July 2021 → activate agenda from step 7 / **2nd phase Career Advisory Program**
 - Mid-term program **not finished:**
 - First registration date to PhD program:
 - > 13 months ago → activate **full agenda**
 - < 13 months ago → **not activate any agenda yet**
 - That decided not to accomplish the mid-term program → activate **full agenda**



| Pre-doctoral Career Advisory program

Q&A TIME



- Pay attention to the **description of each task** in nanoPeople before changing its status and follow the indicated instructions.
- More information:
 - Andreas Berger, a.berger@nanogune.eu
 - Itziar Otegui, i.otegui@nanogune.eu
 - Uxue Agirrezabala, u.agirrezabala@nanogune.eu



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